## VicTESOL Research Grant 2025 - Application Form

For research conducted in 2026.

**Cover sheet**

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| **Title of research project:** |

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| **Research team members** | | | |
| Name | Workplace / Affiliation | Role in project | VicTESOL membership status |
|  |  | Team Leader\* |  |
|  |  | Teacher Practitioner# |  |
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\*The team leader will be the contact for all correspondence and will have principal responsibility for liaison with VicTESOL.

#The Teacher Practitioner must be a partner in the project as outlined in the aims of the VicTESOL Research Grant and the criteria

**Contact details for the Team Leader**

Email:

Phone:

Postal address:

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| **Authorisation of the partnership organisation**  (e.g. If the practitioner team member(s) are working in a school, authorisation of the school principal should be obtained. This in **not** in lieu of any ethics approval required for the project.) | | | |
| Name of organisation | Name of person authorising project | Role in organisation | Contact details of authoriser |
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| **Bios – please include a 80-100 word bio for each research team member** |
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Applications will be received by the VicTESOL Association Officer. This cover sheet will be detached from the rest of the application before it is forwarded to VicTESOL Research Grant Advisory Group for evaluation.

## VicTESOL Research Grant 2025 - Application Form

Please **do not include names of institutions or people** on this section of the Application Form. This will allow for blind review of the application. You may refer to the roles of the people involved (e.g. researcher, classroom teacher) and the nature of the institution (e.g. primary school, community centre, etc.).

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| **Title of research project:** |

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| **Context** (250 words maximum)  Describe the project by clearly outlining its main focus and intent. The project to be researched may be an existing program, which is to be further enhanced, or it may entail the development of a new program |
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| **Aims of the project** (300 words maximum)  Summarise the main focus and aims of the project. Identify some generalisable principles that can be applied to the TESOL context by conducting this research. List the main research questions. |
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| **Methodology and rationale** (500 words maximum)  State clearly the approach and methods that will be used in order to answer the research questions. List the sources of data and collection procedures and the types of analysis that will be conducted. |
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| Ethics Ethics approval may be required, dependent on sector, provider and nature of the project. Please specify what approvals will be required to undertake the research. |
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| A *Working with Children Check* is required for all research team members working with children under 18 years of age. |
| Do all members of the research team who will be working with children under 18 years hold a valid *Working with Children Check?*  *YES / NO* |

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| **Time line**  For major phases or stages of the research. Please consider ‘Important Dates’ as set out above (We have set this out following school terms. However, you may wish to divide the year differently). | |
| Term 1 2026 |  |
| Term 2 2026 |  |
| Term 3 2026 |  |
| Term 4 2026 |  |
| Reporting phase |  |

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| **Outcomes** (250 words maximum)  Explain the outcomes of the research. The outcomes will provide data and understandings that will enable better-informed practice and decision making to meet the needs of learners in EAL programs. |
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| **Anticipated benefits to the TESOL profession** (250 words)  Outline benefits of the research partnership for:   * VicTESOL * Researchers’ institutions * Program * TESOL Community * Teacher Practitioners in the research team |
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| **Budget** |
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| Please outline how the money will be spent. Please take into account any administrative costs that may be part of your organisation’s operations. |

### Other funding

Is there any other funding source for this project?

Yes ☐ No ☐

*We, the applicants of the 2024 VicTESOL Research Grant, acknowledge and accept that the decision of the panel (2025 VicTESOL Research Grant Advisory Group) is final.*

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| **APPLICANT 1**  Signed: Date: |
| **APPLICANT 2**  Signed: Date: |
| **APPLICANT 3**  Signed: Date: |
| **APPLICANT 4**  Signed: Date: |

### Submitting this VicTESOL Research Grant Application

Please submit this application by July 28, 2025 as a single document using this form to:

grants@victesol.vic.edu.au

Queries can also be directed to [victesol@victesol.vic.edu.au](mailto:victesol@victesol.vic.edu.au).