VicTESOL

**Email:** [victesol@victesol.vic.edu.au](mailto:victesol@victesol.vic.edu.au)

**Web:** [www.victesol.vic.edu.au](http://www.victesol.vic.edu.au/)

Annual General Meeting- Agenda

|  |  |  |  |
| --- | --- | --- | --- |
| 5.00 – 5.20pm | | Presentation by Guest Speaker VicTESOL | |
| 5.20 – 6.00pm | | AGM | |
|  | | | |
| Date: | | Monday 2nd December, 2024 | |
| Time: | | 5.00pm – 6.00pm | |
| Venue: | | Online- Zoom | |
|  | | | |
| Apologies | |  | |
| Attendance | |  | |
|  | | | |
| **1.** | Introduction & acknowledgement of country | |  |
| **2.** | Introduce Guest speaker | |  |
| **3.** | Presentation | |  |
| **4.** | Welcome and attendance | |  |
| **5.** | Confirmation of agenda | | Moved:  Seconded: |
| **6.** | Confirmation of minutes from 4 December 2023 AGM | | Moved:  Seconded: |
| **7.** | President’s Report | | Moved:  Seconded: |
| **8.** | Treasurer’s Report  Financial statements and auditor’s report for the year ended 31 October 2024 | | Moved:  Seconded: |
| **9.** | Election of 2025 Executive and Committee Members | | President:  Vice President:  Secretary:  Treasurer:  General Committee: |
| **10.** | Presentation of the VicTESOL Research Grant 2024 | |  |
| **11.** | Meeting Closes | |  |