Planning

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Collaboration

- Input and feedback from teachers (teacher surveys, curriculum meetings)
- Feedback from learners (learner surveys and forums)
- Who is the cohort?
- What are their needs?
- How will learning be delivered?
- Continuous improvement

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THEMES

Units selected for delivery were reviewed to better reflect student need, capacity and interest
Themes to better prepare students for participation in Australian society.
Pathways and digital capacity are both a constant focus.

Term 1	Term 2	Term 3	Term 4
Life in Australia and The Australian workplace	Health and Well being and Technology	My community and Leisure in Australia	Pathways and Digital literacy skills

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Units

	Term 1
Certificate II	VU22358 Develop learning goals VU22607 Explore community services VU22601 Participate in simple conversations and transactions VU22605 Read and write simple descriptive and narrative texts
Certificate III	VU22384 Develop & document a learning plan & portfolio VU22618 Investigate Australian art and culture VU22610 Engage in stfrwd conversations & spoken transactions VU22614 Read and write strfwd descriptive & narrative texts

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	Term 2
Certificate II	**VU22602 Give and respond to simple spoken information and directions** **VU22600 Identify and access basic legal information** VU22603 Read and write simple personal communications and transactional texts VU22602 Access the internet and email to develop language
Certificate III	**VU22611 Give and respond to a range of straightforward information and instruction** **VU22616 Investigate features of the Australian legal system** VU22612 Read and write straightforward communications and transactional texts VU22609 Explore current issues

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	Term 3
Certificate II	VU22358 Develop learning goals VU22607 Explore community services **VU22601 Participate in simple conversations and transactions** **VU22605 Read and write simple descriptive and narrative texts**
Certificate III	VU22384 Develop & document a learning plan & portfolio VU22618 Investigate Australian art and culture **VU22610 Engage in stfrwd conversations & spoken transactions** **VU22614 Read and write strfwd descriptive & narrative texts**

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	Term 4
Certificate II	**VU22602 Give and respond to simple spoken information and directions** **VU22600 Identify and access basic legal information** ==**VU22603 Read and write simple personal communications and transactional texts**== ==**VU22602 Access the internet and email to develop language**==
Certificate III	**VU22611 Give and respond to a range of straightforward information and instruction** **VU22616 Investigate features of the Australian legal system** ==**VU22612 Read and write straightforward communications and transactional texts**== ==**VU22609 Explore current issues**==

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Delivery

Standarised

Units of work

Formative & summative

Assessment

Learning material

Learning Management System

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HOW ?

- Curriculum groups
- Curriculum meetings
- Units and themes
- Timelines
- Review/feedback

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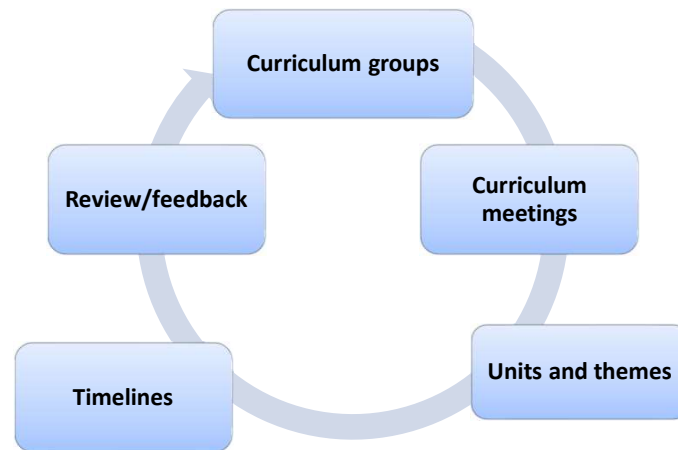
Term Planner

- Suggested assessment schedule
- Unit outline
- Learner resource books
- Weekly Moodle lesson/unit focus
- Weekly Moodle activities
- Integrated with Learner resource books
- Integration of incursions/excursions/guest speakers/industry/community providers
- Electives

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VU22610 Engage in casual conversations and straightforward spoken transactions

Element 1 :Participate in casual conversations

Element 2: Participate in a range of straightforward transactions

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Methods of assessment

Direct Observation

Role plays

Further verbal questioning

Further information

Evidence Guide

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Assessment

- Formative
- Summative
- Assessments: Part A and Part B
- Assessment 1 and Assessment 2
- Ass 1: Performance criteria :
- Openings, topics for conversation, give comment, opinion, response, clarify, close
- Ass 2: Role plays
- Practice

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VU22612 Read and write straightforward communications and transactional texts

Element 1 Read a range of straightforward communications

Element 2 Write straightforward communications

Element 3 Read a range of straightforward transactional forms

Element 4 Complete straightforward transactional forms

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Certificate 2 and 3

Method(s) of assessment

The following are suggested assessment methods for this unit:
•verbal questioning to establish understanding of written personal communications and transactional forms
•a portfolio containing evidence of completed communications and transactional forms
•additional verbal questioning to confirm linguistic, sociolinguistic and cultural knowledge

Required Knowledge and Skills

Range statement
Evidence guide

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Example of assessment

- Email and text message in assessment task as Part A and B
- Write an email and text response
- Part A and B
- Forms
- Part A and B
- Different type of forms

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